

**To:** Cabinet, Archives  
**From:** Candy Horton  
**Subject:** Minutes of July 29, 2014  
**Date:** July 29, 2014

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**Members Present:** Bertch, Bohnet, Cannell, Depta,  
Hutchins, Ives, Jbara, Johnson, McCurdy and Schlack

**Members Absent:** Anderson and Collins

**Staff Present:** Horton

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### **Discussion and Action Items**

- Minutes of July 22, 2014 were approved as amended.
- Health Focused Campus –
  - On-going: Survey work and environmental assessments, construction estimates & bids, programming and curriculum, food safety program and planning, pavement & drainage, acquiring properties, adjustments to building designs, technology, sustainability and fund raising. *Up to two Michigan State Extension representatives will be located at KVCC, Groves Center: one for Food and Agriculture, and one for Entrepreneurships. Discussions continue regarding hoop houses, community outreach, food marketing and distribution, and brewing.*
  - Ground Breaking Ceremony – scheduled for September 10, 2014.
- 2015-2016 Proposed Calendar - accepted
- Second Reading – CMOP 3050
  - CMOP 3050 was modified and adopted on July 29, 2014.
- Travel –
  - Denise Blanchard will not be attending Ad-Astra Conference in Kansas City, Kansas on October 19-22, 2014.
  - Andrew Todd and John Saylor to attend “Certified Pool Operator Training” in Grand Rapids, August 5-6, 2014.
  - Mark Sheffer and Rick Ives to attend Michigan Association of Campus Law Enforcement Administrators Fall Conference at Oakland Community College, Farmington Hills, MI on September 11, 2014.
  - Aaron Snead will accompany Gary Gibson and Dana Lindsey to GVSU in Allendale, MI to learn more about the Collective Access software on July 30, 2014.
- Grants –
  - KVCC has received a donation from the Dalton Foundation for the Health Focused Campus.

**Personnel Items**

- Kudos
  - Jesse Berlinski, Parapro in Printing, purchased lunch for a student in the cafeteria after the student's debit card was repeatedly denied.
  - "Thank you" for the compassion and quick thinking from Jennie Huff in the computer lab as she assisted Teresa Kennedy, Secretary at the Groves campus.
  - Sandy Bohnet, Jim Taylor, Tom Buszek, and Michael McCall have reached a tentative agreement with the full time faculty.
  
- Reality Checks-
  - Enrollment- Students will be reminded to register/re-register on August 11, 2014 when registration re-opens.
  - We need to keep track of our partnerships and other connections, especially in the area of the Health Focused Campus, for reference in the NCA self-study.
  
- Hires, Resignations and Retirements
  - Julia Young, Student Services Generalist, resigned effective August 11, 2014.
  - Request to fill position-  
Director of Prior Learning/Veteran Support

**Other**

- Target date for repaving the Administrative lot is August 15 – notification will be given.
- Final Project Report on Diversity and Inclusivity from Vicki Rosenberg was distributed – please bring back next week for discussion.
- Trending Social Media Sites on September 25, 2014 – hands-on course open enrollment at the Groves Center - \$125 (Snapchat, Vine, Tumblr, Insta-Gram, Pinterest, etc).
- Maker's Fair (2015) asking for KVCC participation – Steve Cannell will attend first meeting.
- MAT2 (MAT Squared) – students gain critical work skills at no cost and get paid while doing the training – Dennis and Craig will follow-up to discuss KVCC options for participation in the MAT2 initiative.
- MCCA Summer Trustee Meeting – Dennis Bertch attended several seminars and reported: (1) students want an "educational experience", and (2) "competency based education" is slow moving.
- The State of Michigan is looking to community colleges to provide training in: carbon fiber manufacturing, digital manufacturing, and sustainable economics.
- Learning Network Leadership Committee is asking for KVCC participation.

**Next Meeting**

The next Cabinet meeting is scheduled for August 5, 2014 at 8:00 a.m. in Room 3365.